

Instructions for Attending December 1, 2020 Mayor and Board of Aldermen Meeting

OPTION 1:

The meeting will be simulcasted on the Town of Dover's YouTube Channel found here:

https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA

A link will also be posted prior to the start of the meeting on the Town of Dover's Facebook Page if possible. If you wish to watch the simulcast on Youtube, public comment for the regular public comment portion can be submitted via the following ways:

1. By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
2. By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
3. By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name.

Example: **Public Comment 12/1/2020 John Public.**

All comments submitted must include your name and residential address at the beginning of your comment.

OPTION 2:

Members of the public may attend the meeting by Zoom. Please note that upon entry all members of the public will be muted. During the public comment portions of the meeting, if an individual wishes to make a comment, you may do so by raising your hand via the Zoom platform, or if participating via phone by dialing *9 on your telephonic device. After commenting, please dial *9 again to lower your hand.

TO JOIN MEETING VIA COMPUTER

<https://zoom.us/j/97458708760?pwd=WDQyTVdhUHE4U0ZlSUUyTGhsRHpkZz09>

Meeting ID: 974 5870 8760

Passcode: 8Yayq7

TO JOIN MEETING VIA PHONE

PHONE NUMBER: 929-205-6099

Meeting ID: 974 5870 8760

Passcode: 453202



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

REGULAR MEETING AGENDA
ELECTRONIC MEETING
December 1, 2020 7:00 P.M.

This Agenda is in Accordance with Town Code §2-6 F (3)

**Please Be Advised That This Meeting Will Be Simulcasted on the Town of Dover's
YouTube Channel found here:**

https://www.youtube.com/channel/UC7DBVyMoQEXu1U0Z_BkaBHA

A) CALL MEETING TO ORDER / SUNSHINE STATEMENT – Mayor Carolyn Blackman to call meeting to order and read the Sunshine Statement:

“This meeting is being held in accordance with the Open Public Meetings Act, also known as the Sunshine Law, N.J.S.A. 10:4-6. Notice of the meeting was sent to the Daily Record and Star Ledger on October 1, 2020 and published in the Record and Ledger on October 5, 2020. Notice was also posted on the Bulletin Board and entrance doors of Town Hall. Notice was also sent to the Record and Ledger on November 4, 2020 that the meeting would just be held electronically instead of electronically and at 37 N. Sussex Street and published in the Record and Ledger.”

B) PLEDGE OF ALLEGIANCE – Mayor Carolyn Blackman to lead those in attendance in the Pledge of Allegiance to the Flag

C) ROLL CALL – Acting Municipal Clerk to Conduct Roll Call:

Name	Present	Absent	Excused
Alderman Correa			
Alderman Tapia			
Alderman Ballesteros			
Alderwoman Rugg			
Alderwoman Cruz			
Alderman Valencia			
Alderman Quinones			
Alderwoman Wittner			
Mayor Blackman			

D) APPROVAL OF MINUTES

1) October 13, 2020 Regular Meeting Minutes

October 13, 2020 Regular Meeting Minutes

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) October 13, 2020 Closed Session Meeting Minutes

October 13, 2020 Closed Session Meeting Minutes

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

3) October 27, 2020 Regular Meeting Minutes

October 27, 2020 Regular Meeting Minutes

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

E) REPORT OF COMMITTEES

F) PRESENTATIONS, MUNICIPAL CORRESPONDENCE

1) Racial Equity Initiative Committee Appointments – Mayor Blackman

G) ORDINANCES FOR FIRST READING

1) Ord. 28-2020 – Ordinance Amending the Pilot and Financial Agreement by and Between the Town of Dover and Meridia, Transit Plaza Urban Renewal, Dover LLC Pursuant to N.J.S.A. 40A:20-1 et. seq, for Propety Located at 1 W. Dickerson St., Also Know as Lot 3 Block 1216 and Lots 9 and 20 Block 127, as Shown in the Official Tax Map of the Town of Dover, Located in the Scattered Sites Redevelopment Area.

H) ORDINANCES FOR SECOND READING, PUBLIC HEARING AND ADOPTION

1) Ord. 23-2020 – Ordinance of the Town of Dover, County of Morris, State of New Jersey Amending Chapter 236 of the Code of the Town of Dover Regulating the Size of Wall Signs in the Town of Dover

Open the Public Hearing for Ord. 23-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Close the Public Hearing for Ord. 23-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Adoption of Ord. 23-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) Ord. 24-2020 – Ordinance of the Town of Dover, County of Morris, State of New Jersey
Creating a Loading Zone on N. Morris Street in the Town of Dover

Open the Public Hearing for Ord. 24-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Close the Public Hearing for Ord. 24-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Adoption of Ord. 24-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

3) Ord. 25-2020 – Ordinance of the Town of Dover, County of Morris, State of New Jersey Amending the Code of the Town of Dover, Chapter 57, Article II titled Special Police Officers

Open the Public Hearing for Ord. 25-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Close the Public Hearing for Ord. 25-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Adoption of Ord. 25-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

4) Ord. 26-2020 – Ordinance of the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey Authorizing a Special Emergency Appropriation in the Amount of \$600,000 to Fund Contractually Required Severance Liabilities Resulting From the Layoff or Retirement of Employees

Open the Public Hearing for Ord. 26-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Close the Public Hearing for Ord. 26-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Adoption of Ord. 26-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

5) Ord. 27-2020 – Ordinance of the Town of Dover, County of Morris, State of New Jersey
 Authorizing a Special Emergency Appropriation in the Amount of \$3,276,014

Open the Public Hearing for Ord. 27-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Close the Public Hearing for Ord. 27-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Adoption of Ord. 27-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

6) Ord. 28-2020 – Ordinance of the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey Amending and Supplementing Chapter 72, Salaries and Compensation.

Open the Public Hearing for Ord. 28-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Close the Public Hearing for Ord. 28-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

Adoption of Ord. 28-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

I) APPROVAL OF BILLS

1) Approval of Bills List (Res. 254-2020)

Resolution 254-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

J) APPROVAL OF RESOLUTIONS

1) CONSENT AGENDA RESOLUTIONS

- 1) Res. 255-2020 – Resolution Authorizing Redemption of Lien Payment for Certificate 18-00003.
- 2) Res. 256-2020 – Resolution Authorizing COOP Purchase from MCCPC Contract #47 in the amount of \$66,803.00 for Water Pipe Purchases.
- 3) Res. 257-2020 – Resolution Authorizing a Non-Fair and Open Contract with the Musial Group for \$22,800.00 for the Town Hall Roof and Public Works Toilet and Locker Room Renovations Projects.

Resolutions 255 to 257 2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) RESOLUTIONS FOR DISCUSSION AND CONSIDERATION

- 1) Res. 258-2020 – Resolution Authorizing the Issuance of \$600,000 Special Emergency Notes to Fund Contractually Required Severance Liabilities Resulting from the Layoff or Retirement of Employees of the Town of Dover in the County of Morris, New Jersey

Resolution 258-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

2) Res. 259-2020 – Resolution Re-Appointing Acting Municipal Clerk

Resolution 259-2020

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Yes									
No									
Abstain									

K) OLD BUSINESS

L) NEW BUSINESS

1) NEW BUSINESS ITEMS

1) Administrator’s Report – Interim Administrator Bennett

2) ITEMS REQUESTED FOR DISCUSSION BY INDIVIDUAL ALDERMEN

M) PUBLIC COMMENT:

The Town of Dover highly values the input of residents in making important decisions that affect the residents of our community. We also believe in the rights of residents to observe Governing Body Meetings. To ensure that all of our residents have the opportunity to offer comment, each statement/comment shall be held to a time period of five (5) minutes. Public comment has been solicited via the following manners:

- 1) By hand delivery - Comments may be submitted by hand deliver at Town Hall, located at 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments may be dropped off during normal business hours, which are 8:30a.m. to 4:30p.m. up until 1:00 p.m. the day of the meeting.
- 2) By mail - Comments may be submitted by mail to Town Hall, 37 N. Sussex Street, Dover, NJ 07801 addressed to Acting Municipal Clerk John P. Schmidt. Comments must be received by 1:00 p.m., on the day of the meeting.
- 3) By email – Comments may be submitted until 1:00p.m. on the day of the meeting via email to publiccomment@dover.nj.us. The Subject of the Email Should be as follows “Public Meeting Comment” followed by the date of the meeting and Name.

Example: **Public Comment 11/10/2020 John Public.**

All comments submitted must include your name and residential address at the beginning of your comment.

- 4) Members of the public may also comment during the public comment portion by raising their hands via the Zoom platform, or if participating via phone by dialing *9 on your telephonic device. After commenting, please dial *9 again to lower your hand.

Please understand that public comment portions of our agenda are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Mayor and Board of Aldermen. The Mayor and Board may or may not respond to public comments. However, all comments are considered and will be investigated and addressed as appropriate.

If you have a question that we are unable to answer at the Meeting, feel free to submit your questions to the Interim Town Administrator or the Office of the Municipal Clerk, in writing, and include your name, address and telephone number where you can be contacted. The email address of the Interim Town Administrator is jbennett@dover.nj.us and the email address of the Clerk's Office is doverclerk@dover.nj.us. Questions will be answered within a reasonable time.

Please be courteous and mindful of the rights of others when providing comments. Comments may not be abusive, obscene or threatening. All members of the public attending Mayor and Board of Aldermen Meetings must treat each other and the Mayor and Board of Aldermen with respect. Individuals offering comments are not permitted to make personal attacks on any Town Employees, the Mayor or any Member of Town Government, other testifiers or members of the public.

ADJOURNMENT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 28-2020

AN ORDINANCE OF THE TOWN OF DOVER, COUNTY OF MORRIS, NEW JERSEY AMENDING THE PILOT AND FINANCIAL AGREEMENT BY AND BETWEEN THE TOWN OF DOVER AND MERIDIA, TRANSIT PLAZA URBAN RENEWAL, DOVER, LLC PURSUANT TO N.J.S.A. 40A:20-1 ET SEQ. FOR PROPERTY LOCATED AT 1 WEST DICKERSON STREET, ALSO KNOWN AS LOT 3 IN BLOCK 1216 AND LOTS 9 AND 20 IN BLOCK 1217, AS SHOWN ON THE OFFICIAL TAX MAP OF THE TOWN OF DOVER, LOCATED IN THE SCATTERED SITES REDEVELOPMENT AREA

BE IT ORDAINED by the Board of Aldermen of the Town of Dover that:

Section 1. On October 28, 2014, the Town of Dover (the “Town”) adopted Resolution #245-2014 designating the following properties as a “non-condemnation” redevelopment area, pursuant to the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 et seq. (the “LRHL”): Block 1216, Lot 3; Block 1217, Lots 9 & 20; Block 1208, Lots 7; and Block 1902, Lots 22, 23 & 24, as shown on the Tax Map of the Town of Dover (the “Redevelopment Area”) and adopted the Redevelopment Plan for the Redevelopment Area on October 28, 2014 (the “Plan”), which Plan has been amended from time to time.

Section 2. On May 7, 2015, the Town entered into a redevelopment agreement with Meridia, Transit Plaza Urban Renewal, Dover, LLC, Meridia Campus Center Urban Renewal, Dover, LLC, and Meridia, Gateway Urban Renewal, Dover, LLC (collectively the “Redeveloper Entities”) for the redevelopment of the Redevelopment Area (the “Redevelopment Agreement”).

Section 3. The Redevelopment Agreement required the Redeveloper Entities to acquire certain properties, including the properties identified as Block 1216, Lot 3 and Block 1217, Lots 9 & 20 (the “Properties”) and redevelop the Properties in accordance with the Redevelopment Plan.

Section 4. The Redevelopment Agreement was amended by the Town on April 25, 2017 and such amendment was only with Meridia, Transit Plaza Urban Renewal, Dover, LLC for redevelopment of the Properties (the “Redeveloper”) and the Redeveloper subsequently acquired title to the Properties and has acted as Redeveloper of the Properties (the “Amended Redevelopment Agreement”).

Section 5. On September 28, 2016, the Redeveloper obtained amended preliminary and final site plan approval from the Town Planning Board for the Properties for the development of a mixed-use project, consisting of retail and residential uses (the “Project”).

Section 6. The Redeveloper has completed construction of the Project on the Properties.

Section 7. Pursuant to and in accordance with the provisions of the Long Term Tax Exemption Law, constituting Chapter 431 of the Pamphlet Laws of 1991 of the State, and the acts amendatory thereof and supplement thereto (the “Long Term Tax Exemption Law”, as codified in N.J.S.A. 40A:20-1 et seq.), the Town is authorized to provide for payments in lieu of taxes within a redevelopment area (“PILOT”).

Section 8. Pursuant to the Long-Term Tax Exemption Law, on May 9, 2017, the Town adopted an ordinance approving a PILOT for the Project and authorizing the execution of a financial agreement with the Redeveloper, which was executed on or about July 2017 (the “Financial Agreement”).

Section 9. The PILOT approved by the Town in 2017 was for a 30-year term for the Financial Agreement and an annual service charge based on 2% of total project costs.

Section 10. The Town and the Redeveloper have reached agreement with respect to amending the terms relating to the annual service charges (PILOT) by changing the methodology for determining the PILOT from 2% of total project costs to a percentage of annual gross revenues from the Project as defined further herein and in an amended and restated Financial Agreement between the Town and Redeveloper.

NOW, THEREFORE, BE IT ORDAINED AND ENACTED by the Board of Aldermen of the Town of Dover, County of Morris, New Jersey, as follows:

Section 1. The methodology for the determining the annual service charge or PILOT shall be changed from 2% of total project costs to 10% of annual gross revenues for years 1 through 10; increasing to 11% for years 11 through 15; increasing to 12% for years 16 through 20; increasing to 13% for years 21 through 25; and 14% for years 26 through 30.

Section 2. The term of the PILOT shall remain 30 years and all other terms and conditions of the Financial Agreement shall remain the same.

Section 3. An Amended and Restated Financial Agreement is hereby authorized to be executed and delivered on behalf of the Town by the Mayor in a form substantially consistent with Exhibit A attached hereto. The Town Clerk is hereby authorized and directed to attest to the execution of the Amended and Restated Financial Agreement by the Mayor and to affix the corporate seal of the Town to the Amended and Restated Financial Agreement. Upon execution of the Amended and Restated Financial Agreement, the Town Clerk shall submit a copy of the Amended and Restated Financial Agreement to the State Department of Community Affairs and the County of Morris.

Section 4. This ordinance shall take effect upon final passage and publication as required by law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED:

ADOPTED: _____

DRAFT

EXHIBIT A

EXEMPTION APPLICATION

DRAFT

EXHIBIT B

FORM OF FINANCIAL AGREEMENT

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 23-2020

**ORDINANCE OF THE MAYOR AND BOARD OF ALDERMAN OF THE TOWN OF DOVER,
COUNTY OF MORRIS AND THE STATE OF NEW JERSEY AMENDING CHAPTER 236 OF
THE CODE OF THE TOWN OF DOVER REGULATING THE SIZE OF WALL SIGNS IN THE
TOWN OF DOVER**

WHEREAS, the governing body of a municipality make, amend, repeal, and enforce ordinances to adopt policies and procedures for the benefit of the municipality; and

WHEREAS, the Mayor and Aldermen recognize that there is a need to make reasonable changes to the Code of the Town of Dover to attract local and perspective business owners; and

WHEREAS, the Mayor and Board of Aldermen recognize the difficult economic climate in our community, county, state and country; and

WHEREAS, the current code of the Town of Dover does not recognize the impact on smaller businesses and allow for properly sized signage; and

WHEREAS, the Mayor and Board of Aldermen believe it is in the best interest of the Town, to amend the code to allow for greater flexibility to attract businesses and to create economic opportunities for its residents; and to clarify the location / size of façade signs on buildings located on corner lots; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Aldermen of the Town of Dover, County of Morris, State of New Jersey, that Chapter 236 of the Town Code is hereby amended:

SECTION 1.

§236-38 J. (3)(a) shall be revised to read in its entirety as follows:

One sign may be attached to the wall at each main public entrance of a building and shall conform to requirements for wall signs. Such sign shall not exceed 1.5 square feet of area for each one linear foot of front wall except that no wall sign shall exceed forty (40) square feet in area. On corner lots, each wall facing a street shall be deemed a front wall for the purposes of this subsection.

SECTION 2. If any Chapter, Article, Section or Subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decision shall not affect the remaining portions of this Ordinance.

SECTION 3. All ordinances or rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. This ordinance shall take effect upon the passage and publication according to law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 10-13-2020

ADOPTED: _____

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 24-2020

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND THE STATE OF NEW JERSEY CREATING A LOADING ZONE ON N. MORRIS STREET IN THE TOWN OF DOVER

WHEREAS, the governing body of a municipality make, amend, repeal, and enforce ordinances to adopt policies and procedures for the benefit of the municipality; and

WHEREAS, the Mayor and Aldermen recognize that there is a need to make reasonable changes to the Code of the Town of Dover to attract local and perspective business owners; and

WHEREAS, the Mayor and Board of Aldermen recognize the difficult economic climate in our community, county, state and country; and

WHEREAS, the Mayor and Board of Aldermen have determined that it is in the best interest of the town to create a Loading Zone to prevent vehicles from double parking and creating traffic issues while providing a safe area for loading and unloading of merchandise to the various businesses within the immediate area; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Aldermen of the Town of Dover, County of Morris, State of New Jersey, as follows:

SECTION 1. Definition – Loading Zone

A Loading Zone for the purpose of this ordinance shall be an area along the side line of a public street reserved solely for use during specific hours for vehicles for the purpose of loading and unloading goods, records and passengers, and in which said area and vehicle shall not stand, stop or park for more than fifteen (15) minutes.

SECTION 2. N. Morris Street

Said Loading Zone shall be created along the easterly curb line of N. Morris Street beginning at a point 111 feet north of the northeasterly curb line intersection of E. Blackwell Street and N. Morris Street, thence continuing in a northerly direction for a distance of 30 feet. End Description

SECTION 3. Utilization of a Loading Zone

Between the hours of 7:00A.M. and 6:00P.M. Monday through Friday, vehicles will be permitted to stop and or park within the Loading Zone described in Section 2 above and no vehicle shall stop, stand or park for more than fifteen (15) minutes.

SECTION 4. Violation and Penalties

Every person convicted of a violation of a provision of this Ordinance or any supplement thereto shall be liable to a penalty of not more than fifty (\$50.00) dollars or imprisonment for a term not exceeding fifteen (15) days or both.

SECTION 5. If any Chapter, Article, Section or Subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decision shall not affect the remaining portions of this Ordinance.

SECTION 6. All ordinances or rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 7. This ordinance shall take effect upon the passage and publication according to law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 10-27-2020

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 25-2020

**ORDINANCE OF THE MAYOR AND BOARD OF ALDERMAN OF THE TOWN OF DOVER,
COUNTY OF MORRIS AND THE STATE OF NEW JERSEY AMENDING CHAPTER 57,
ARTICLE II OF THE CODE OF THE TOWN OF DOVER TITLED SPECIAL LAW
ENFORCEMENT OFFICERS**

WHEREAS, the governing body of a municipality make, amend, repeal, and enforce ordinances to adopt policies and procedures for the benefit of the municipality; and

WHEREAS, the Mayor and Aldermen upon consultation with the Deputy Chief of Police believe that there is a need to make reasonable changes to the Code of the Town of Dover to include the position of Special Law Enforcement Class III for the Town of Dover; and

WHEREAS, the Mayor and Board of Aldermen believe adding this position to is in the best interest of the residents of the Town of Dover and will benefit the Town of Dover and the Dover School District; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Aldermen of the Town of Dover, County of Morris, State of New Jersey, that Chapter 57 of the Town Code is hereby amended:

SECTION 1.

§57 Article II entitled Special Law Enforcement Officers shall be revised to read in its entirety as follows:

§ 57-7Appointment deemed necessary.

Pursuant to the authority granted to the Town of Dover by N.J.S.A. 40A:14-118 and N.J.S.A. 40A:14-146.8 et seq., the governing body of the Town of Dover deems necessary the appointment of special law enforcement officers of the first, second and third class sufficient to perform the duties and responsibilities permitted by statute as shall be assigned by the Chief of Police from time to time.

§ 57-8Number of officers authorized.

A.

The Police Department shall be authorized special officers of the first class not to exceed 15.

B.

The Police Department shall be authorized special officers of the second class not to exceed twenty-five (25%) of the total number of regular police officers.

C.

The Police Department shall be authorized special officers of the third class not to exceed 10.

§ 57-9 Term of appointment; revocation.

Special officers of the first, second and third class shall be appointed annually by the Mayor and Board of Aldermen for a term of one year, and the appointment may be revoked by the Mayor and Board of Aldermen for cause after adequate hearing. Special officers so appointed shall not be members of the police force.

§ 57-10 Qualifications for Officers of the First and Second Class.

A.

No person may be appointed a special officer unless the person:

(1)

Is a resident of the State of New Jersey during the term of appointment.

(2)

Is able to read, write and speak the English language well and intelligently and has a high school diploma or equivalent.

(3)

Is sound in body and of good health.

(4)

Is of good moral character.

(5)

Has not been convicted of any offense involving dishonesty or which would make him/her unfit to perform the duties of special officers.

(6)

Has successfully undergone the same psychological testing that is required of all full-time police officers.

B.

The Chief of Police shall have had the applicant fingerprinted as required by statute, conducted a background investigation of the applicant to determine the eligibility and qualifications of the applicant and has reported these determinations in writing to the Mayor and Board of Aldermen.

§ 57-11 Qualifications for Officers of the Third Class.

A.

No person may be appointed a special officer unless the person:

(1)

Is a resident of the State of New Jersey during the term of appointment.

(2)

Is able to read, write and speak the English language well and intelligently and has a high school diploma or equivalent.

(3)

Is sound in body and of good health.

(4)

Is of good moral character.

(5)

Has not been convicted of any offense involving dishonesty or which would make him/her unfit to perform the duties of special officers.

(6)

Has successfully undergone the same psychological testing that is required of all full-time police officers.

(7)

Be a retired law enforcement officer who is less than 65 years of age; for the purposes of this subsection, a law enforcement officer shall not be considered retired if the officer's return to employment violates any federal or state law or regulation which would deem the officer's retirement as not being bona fide.

(8)

Have served as a duly qualified, fully trained, full-time officer in any municipality or county of this state or as a member of the State Police and was separated from that prior service in good standing.

(9)

Be physically capable of performing the functions of the position, determined in accordance with Police Training Commission guidelines.

(10)

Possess a New Jersey Police Training Commission basic police officer certification or New Jersey State Police Academy certification.

(11)

Have completed the training course for safe schools resource officers developed pursuant to subsection a. of section 2 of P.L.2005, c.276 (N.J.S.A. 52:17B-71.8).

B.

The Chief of Police shall have had the applicant fingerprinted as required by statute, conducted a background investigation of the applicant to determine the eligibility and qualifications of the applicant and has reported these determinations in writing to the Mayor and Board of Aldermen.

§ 57-12 Training course.

No special officer shall commence his duties until he has completed the training as required under N.J.S.A. 40A:14-146.11 or as amended from time to time.

§ 57-13 Uniforms.

The uniform of special officers shall be determined by the Chief of Police and shall be in compliance with N.J.S.A. 40A:14-146.12.

§ 57-14 Supervision and direction.

A.

A special officer shall be under the supervision and direction of the Chief of Police or, in the absence of the Chief, other superior officer designated by the Chief of Police and shall perform his duties only in the Town of Dover unless in fresh pursuit of any person pursuant to Chapter 156 of Title 2A of the New Jersey Statutes.

B.

The special officer shall comply with the rules and regulations applicable to the conduct and decorum of the permanent, regularly appointed police officers of the Town of Dover, as well as any rules and regulations applicable to the conduct and decorum of special officers.

§ 57-15 Power and authority of special officers.

A.

The Chief of Police may authorize special officers of the second class when on duty to exercise the same powers and authority as permanent, regularly appointed police officers of the Bureau of Police, including but not limited to the carrying of firearms and the power of arrest, subject to rules and regulations, not inconsistent with the certification and requirements of N.J.S.A. 40A:14-146.11 and 40A:14-146.14.

B.

Special officers of the first class shall be authorized and have the power to issue summons for disorderly persons and petty disorderly persons offenses and violations of Title 39 of the Revised Statutes but shall not be assigned duties which may require the carrying or use of a firearm.

C.

Special officers of the third class shall be authorized to exercise full powers and duties similar to those of a permanent, regularly appointed full-time police officer while providing security at a public school on the school premises during hours when the public school is normally in session or when it is occupied by public school students or their teachers. While on duty in the jurisdiction of employment, an officer may respond to offenses or emergencies off school grounds if they occur in the officer's presence while traveling to a school facility, but an officer shall not otherwise be dispatched or dedicated to any assignment off school property. The use of a firearm by an officer of this class shall be authorized pursuant to the provisions of subsection b. of section 7 of P.L. 1985, c.439 (N.J.S.A. 40A:14-146.14). An officer of this class shall not be authorized to carry a firearm while off duty unless the officer complies with the requirements set forth in subsection 1. of N.J.S.A. 2C:39-6 authorizing a retired law enforcement officer to carry a firearm.

D.

A Special officer of the third class shall be employed only to assist the Police Department with security duties at public schools and shall not supplant a law enforcement officer employed pursuant to the provisions of N.J.S.A. 18A:17-43 or a safe schools resource officer employed pursuant to the provisions of section 3 of P.L.2005, c.276 (N.J.S.A. 18A:17-43.1).

E.

A Special officer of the third class appointed pursuant to the provisions of P.L. 1985, c.439 (N.J.S.A. 40A:14-146.8 et seq.) shall not, based on this appointment, be eligible for health care benefits or enrollment in any state-administered retirement system.

§ 57-16 Hours of employment or assigned to duty.

Pursuant to N.J.S.A. 40A: 14-146.16:

A.

The Chief of Police may assign special officers of the first and second class to perform authorized duties not to exceed (20) twenty hours per week.

B.

Special police officers of the first and second class may be assigned without limit during periods of emergency.

C.

The Chief of Police may designate one special officer of the first or second class to whom the limitation of hours set forth in Subsection **A** of this section shall not apply as provided by N.J.S.A. 40A:14-146.16, Subdivision c.

D.

The Chief of Police may assign special officers of the third class to perform authorized duties when the public school is normally in session or when it is occupied by public school students or their teachers.

SECTION 2. If any Chapter, Article, Section or Subsection, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decision shall not affect the remaining portions of this Ordinance.

SECTION 3. All ordinances or rules or regulations of the Town of Dover, which are inconsistent with the provisions of this ordinance are hereby repealed to the extent of such inconsistency.

SECTION 4. This ordinance shall take effect upon the passage and publication according to law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 10-27-2020

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 26-2020

ORDINANCE OF THE MAYOR AND THE BOARD OF ALDERMEN OF THE TOWN OF DOVER AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$600,000 TO FUND CONTRACTUALLY REQUIRED SEVERANCE LIABILITIES RESULTING FROM THE LAYOFF OR RETIREMENT OF EMPLOYEES IN AND BY THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY

BE IT ORDAINED BY THE TOWN BOARD OF ALDERMEN OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1. The Town of Dover, in the County of Morris, New Jersey (the "Town") hereby authorizes a special emergency appropriation in the amount of \$600,000 to fund contractually required severance liabilities resulting from the layoff or retirement of employees, pursuant to the Local Budget Law (N.J.S.A. 40A:4-53).

Section 2. A copy of this ordinance as finally adopted shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 3. If any Chapter, clause or phrase of this Ordinance is for any reason held to be unconstitutional or invalid by any court of competent jurisdiction such decision shall not affect the remaining portions of this Ordinance.

Section 4. This ordinance shall take effect in accordance with applicable law.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 11-10-2020

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 27-2020

ORDINANCE AUTHORIZING A SPECIAL EMERGENCY APPROPRIATION IN THE AMOUNT OF \$3,276,014, OR SUCH OTHER AMOUNT CERTIFIED BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES, FOR THE PURPOSES SET FORTH IN N.J.S.A. 40A:4-53(L) AND/OR N.J.S.A. 40A:4-53(M), IN AND BY THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY

BE IT ORDAINED BY THE TOWN BOARD OF ALDERMEN OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY AS FOLLOWS:

Section 1. The Town of Dover, in the County of Morris, New Jersey (the "Town") hereby appropriates an aggregate amount of \$3,276,014 to provide for (i) the immediate preparation, response, recovery, and restoration of public services during such time as a public health emergency, pursuant to the "Emergency Health Powers Act," P.L.2005, c.222 (C.26:13-1 et seq.), declared in response to COVID-19 remains in effect, in the amount of \$0, pursuant to N.J.S.A. 40A:4-53(l) and (ii) a deficit in operations experienced by the Town during fiscal year 2020, in which a public health emergency pursuant to the "Emergency Health Powers Act," P.L.2005, c.222 (C.26:13-1 et seq.), or a state of emergency, pursuant to P.L.1942, c.251 (C.App.A:9-33 et seq.), or both, has been declared by the Governor in response to COVID 19, in the amount of \$3,276,014, pursuant to N.J.S.A. 40A:4-53(m). The appropriation authorized hereby shall be in the individual and aggregate amounts set forth herein or such other amounts as certified by the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey (the "Director").

Section 2. The Town shall apply for any financial assistance that may be available to the Town from the federal government, the State of New Jersey, and other sources to offset any operating deficit directly attributable to COVID-19, and any such financial assistance obtained by the Town shall be utilized to offset any operating deficit.

Section 3. A copy of this ordinance as finally adopted shall be filed with the Director.

Section 4. This ordinance shall take effect upon the latter of (i) the date determined by applicable law or (ii) the earlier of (a) the date the Director approves in writing the application submitted by the Chief Financial Officer of the Town for approval of the special emergency authorized hereby (the "Application") and (b) the date that is 45 days (or the first business day

following such 45th day, if applicable) following the date the Chief Financial Officer submits the Application to the Director.

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 11-10-2020

ADOPTED: _____

DRAFT



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

ORDINANCE No. 28-2020

AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS AND STATE OF NEW JERSEY AMENDING AND SUPPLEMENTING CHAPTER 72, SALARIES AND COMPENSATION

BE IT ORDAINED by the Mayor and Board of Aldermen, Town of Dover, County of Morris, NJ as follows:

A. CHAPTER C. "Salaries and Compensation for Certain Employees" is hereby amended and supplemented by the following:

CHAPTER C. SALARIES & COMPENSATION FOR CERTAIN EMPLOYEES

1. Effective January 1, 2020 as indicated below, salaries, compensation or fees are hereby established for the following named officers, employees or positions in the Town of Dover at the rate of or within the salary ranges listed.

B. All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

C. All collective bargaining agreements in effect as of the adoption of this ordinance are included by reference.

D. This ordinance shall take effect immediately upon final passage and publication. The Board of Aldermen shall adopt resolutions, from time to time as needed, to establish individual salaries for employees impacted by this ordinance.

Title	Minimum	Maximum	Period
Accounting Assistant	\$45,000	\$65,000	Annually
Alderman	\$100	\$30,000	Annually
Alderwoman	\$100	\$30,000	Annually
Analyst Trainee	\$40,000	\$85,000	Annually
Assistant DPW Superintendent	\$75,000	\$115,000	Annually
Asst Municipal Treasurer	\$65,000	\$85,000	Annually
Building Sub Code Official PT	\$25	\$60	Hourly
Chief Financial Officer/Treasurer	\$75,000	\$150,000	Annually
Clerk Typist	\$42,000	\$62,000	Annually

Code Enforcement Officer I - PT	\$20	\$40	Hourly
Code Enforcement Officer I	\$42,000	\$60,000	Annually
Community Services Aide Bilingual	\$45,000	\$85,000	Annually
Confidential Aide Non Union	\$40,000	\$85,000	Annually
Confidential Asst	\$45,000	\$60,000	Annually
Confidential Asst PT	\$20	\$30	Hourly
Construction Off/ Building SC Off/ Code Enf. Off	\$55,000	\$100,000	Annually
Deputy Municipal Clerk	\$50,000	\$80,000	Annually
Director of Municipal Services / Public Works	\$110,000	\$150,000	Annually
Director of Recreation	\$90,000	\$130,000	Annually
Fire Sub-code Official PT	\$25	\$60	Hourly
Fire Inspector PT	\$35	\$50	Hourly
Inspector	\$25	\$50	Hourly
Laborer Non Union I PT	\$14	\$16	Hourly
Laborer Non Union II PT	\$16	\$20	Hourly
Laborer Non Union III PT	\$20	\$25	Hourly
Librarian	\$35,000	\$70,000	Annually
Library Director	\$60,000	\$90,000	Annually
Library Page	\$11	\$13	Hourly
License Inspector	\$55,000	\$95,000	Annually
Mayor	\$100	\$75,000	Annually
Motor Vehicle Operator PT	\$15	\$25	Hourly
Municipal Clerk	\$35,000	\$130,000	Annually
Municipal Court Admin .	\$70,000	\$95,000	Annually
Municipal Court Attendant PT	\$15	\$35	Hourly
Municipal Court Judge	\$45,000	\$55,000	Annually
Municipal Engineer	\$110,000	\$200,000	Annually
Municipal Prosecutor	\$40,000	\$50,000	Annually
Municipal Recycling Coordinator	\$95,000	\$150,000	Annually
Payroll Clerk/HR Manager	\$32,000	\$70,000	Annually
Plumbing Sub Code Official	\$35	\$50	Hourly
Police Chief	\$150,000	\$195,000	Annually
Public Safety Director	\$110,000	\$150,000	Annually
Public Works Superintendent	\$85,000	\$125,000	Annually
School Crossing Guard II PT	\$18	\$25	Hourly
Sec. PB/BOA/& HP	\$40,000	\$85,000	Annually
Special Police Officers	\$45,000	\$55,000	Annually
Special Police Officers PT	\$21	\$35	Hourly
Stipends for Additional Responsibilities	\$1,000	\$6,000	Annually
Superintendent	\$95,000	\$135,000	Annually
Supervising Library Assistant	\$35,000	\$60,000	Annually

Supervising Library Assistant PT	\$16	\$25	Hourly
Supervisor/Foreman (working)	\$60,000	\$95,000	Annually
Tax Assessor	\$25,000	\$65,000	Annually
Tax Collector	\$50,000	\$95,000	Annually
Town Administrator	\$125,000	\$225,000	Annually

Carolyn Blackman, Mayor

Attest:

John P. Schmidt, Acting Municipal Clerk

INTRODUCED: 11-10-2020

ADOPTED: _____



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 254-2020

BILL LIST RESOLUTION

WHEREAS, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

WHEREAS, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

BE IT FURTHER RESOLVED that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$228,062.33
GENERAL CAPITAL ACCT claims in the amount of:	\$203,576.77
WATER UTILITY RESERVE ACCT claims in the amount of:	\$785.00
WATER UTILITY ACCT claims in the amount of:	\$42,671.39
WATER CAPITAL ACCT claims in the amount of:	\$785,975.63
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$294.30
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$0.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$410.40
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$26,202.71
COAH TRUST ACCT claims in the amount of:	\$0.00
TOTAL CLAIMS TO BE PAID	\$1,287,978.53

BE IT FURTHER RESOLVED that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$10,000.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
PARKING UTILITY ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$558.00
TOTAL CLAIMS PAID	\$10,558.00

TOTAL BILL LIST RESOLUTION

\$1,298,536.53

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: 12/1/2020



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 255-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY FOR LIEN REDEMPTION

WHEREAS, at the Municipal Tax Sale held on December 12, 2019, a lien was sold on Block 1808 Lot 11, also known as 21 S Highland Avenue, Dover, New Jersey for delinquent 2018 taxes; and,

WHEREAS, this lien, known as Tax Sale Certificate No. 18-00003 was sold to Anthony Rosario; and;

WHEREAS, redemption fees for Certificate 18-00003 were received in full.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that the Treasurer is authorized to issue a check in the amount of \$4,190.08 for redemption payment, payable to Anthony Rosario, 29 Third Street, Dover, NJ 07801.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on December 1, 2020.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 256-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY APPROVING COOP PURCHASE

WHEREAS, the Town of Dover is a member of the Morris County Cooperative Pricing Council (MCCPC); and,

WHEREAS, there is a need to make a purchase of various water pipe needs from the MCCPC Contract #47; and,

WHEREAS, N.J.A.C. 5:34-7.11-c requires a resolution be passed by the municipal governing body for all COOP purchases over the BID threshold; and

WHEREAS, the Water Commission and Chief Financial Officer has requested that a resolution be passed authorizing a purchase under the contract totaling \$66,803.00; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey as follows that various water pipe purchases under MCCPC Contract #47 are authorized in the amount of \$66,803.00.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED:_____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on December 1, 2020.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 257-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING A NON-FAIR AND OPEN CONTRACT WITH THE MUSIAL GROUP FOR \$22,800

WHEREAS, the Musical Group has preciously commenced work regarding the Town Hall Roof Project Public Works Toilet and Locker Room Renovations; and

WHEREAS, the amount of the Town Hall Roof Project is \$16,800i t has been determined that and the Public Works Toilet and Locker Room Renovations is \$7,000; and

WHEREAS, upon direction of the Chief Financial Officer a resolution of the governing body is required to authorize this contract under the non-fair and open process; and

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, State of New Jersey that a non-fair and open contract in the amount of \$22,800 be awarded to the Musial Group; and

BE IT FURTHER RESOLVED, that the Musial Group shall submit all required political disclosure statements to the Acting Municipal Clerk prior to the contract being executed by the Mayor and Clerk and that notice of the award of the contract be published in the newspaper by the Acting Municipal Clerk.

ATTEST:

TOWN OF DOVER, COUNTY OF MORRIS

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

ADOPTED: _____

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on December 1, 2020.

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 258-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS, STATE OF NEW JERSEY AUTHORIZING THE ISSUANCE OF \$600,000 SPECIAL EMERGENCY NOTES TO FUND CONTRACTUALLY REQUIRED SEVERANCE LIABILITIES RESULTING FROM THE LAYOFF OR RETIREMENT OF EMPLOYEES OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY

BE IT RESOLVED BY THE TOWN BOARD OF ALDERMEN OF THE TOWN OF DOVER, IN THE COUNTY OF MORRIS, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

The Town of Dover, in the County of Morris, New Jersey (the "Town") has adopted an ordinance authorizing a special emergency appropriation in the amount of \$600,000 to fund contractually required severance liabilities resulting from the layoff or retirement of employees, including all legal expenses and related costs, and the Town has filed a copy of such ordinance with the Director of Local Government Services.

(a) In order to finance the special emergency appropriation described in Section 1 of this resolution, the Town is hereby authorized to borrow the sum of \$600,000 and to issue its special emergency notes therefor in accordance with the Local Budget Law of New Jersey (N.J.S.A. 40A:4-55).

(b) The special emergency notes authorized by this resolution may be issued in amounts and denominations not exceeding in the aggregate the amount of notes authorized herein, as determined by the chief financial officer of the Town pursuant to this resolution.

(c) The Town may finance the special emergency appropriation from surplus funds available or may borrow money in a manner prescribed herein. Where an appropriation is financed from surplus funds available, at least one-fifth of the amount thereof shall be included in each annual budget until the appropriation has been fully provided for.

The following matters in connection with the notes are hereby determined:

(a) All notes issued hereunder and any renewals thereof shall mature at such time as may be determined by the chief financial officer within the limitations of the Local Budget Law, provided however, that at least one-fifth of all such notes and the renewals thereof shall mature and be paid in each year so that all notes and renewals shall have matured and have been paid not later than the last day of the fifth year following the date of this resolution;

(b) All notes issued hereunder shall bear interest at such rate or rates as may be determined by the chief financial officer;

(c) The notes shall be in the form determined by the chief financial officer and the chief financial officer's signature upon the notes shall be conclusive as to such determination;

The chief financial officer is hereby authorized and directed to determine all matters in connection with the notes not determined by this or a subsequent resolution and the chief financial officer's signature upon the notes shall be conclusive as to such determination.

The chief financial officer is hereby authorized to sell the notes from time to time at public or private sale in such amounts as such officer may determine at not less than par and to deliver the same from time to time to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof and payment therefor.

Any instrument issued pursuant to this resolution shall be a general obligation of the Town. The full faith and credit of the Town are hereby pledged to the punctual payment of the principal of and the interest on the obligations and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

The chief financial officer is authorized and directed to report in writing to this governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this resolution is made, such report to include the amount, description, interest rate and maturity of the notes sold, the price obtained and the name of the purchaser.

A copy of this resolution as adopted shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

The Town hereby makes the following covenants and declarations with respect to obligations determined to be issued by the Chief Financial Officer on a tax-exempt basis. The Town hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the notes, including, if necessary, the requirement to rebate all net investment earnings on the gross proceeds above the yield on the notes. The Chief Financial Officer is hereby authorized to act on behalf of the Town to deem the obligations authorized herein as bank qualified for the purposes of Section 265 of the Code, when appropriate. The Town hereby declares the intent of the Town to use the proceeds to pay or reimburse expenditures for the costs of the purposes described this resolution. This Section 9 is a declaration of intent within the meaning and for purposes of Treasury Regulations §1.150-2 or any successor provisions of federal income tax law.

Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the notes are not exempt from the Rule and provided that the notes are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the notes remain outstanding (unless the notes and any renewals thereof have been wholly defeased), the Town shall provide for the benefit of the holders of the notes and the beneficial owners thereof:

(a) Not more than 270 days following the close of the fiscal year in which such notes are issued, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the Securities and Exchange Commission to be an authorized repository for filing secondary market disclosure

information, if any, annual financial information with respect to the Town consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Town and certain financial information and operating data consisting of (1) Town indebtedness and overlapping indebtedness including a schedule of outstanding debt issued by the Town; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law.

(b) If any of the following events occur regarding the notes, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the Notes, or other material events affecting the tax status of the Notes;
- (7) Modifications to the rights of holders of the Notes, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution or sale of property securing repayment of the Notes, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the Town;
- (13) The consummation of a merger, consolidation or acquisition involving the Town or the sale of all or substantially all of the assets of the Town, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) Incurrence of a Financial Obligation of the Town, if material, or agreement to covenants, events of default, remedies, priority rights or other similar terms of a Financial Obligation, any of which affect holders of the Notes, if material; and
- (16) Default, event of acceleration, termination event, modification of terms or other similar events under a Financial Obligation of the Town, if any such event reflects financial difficulties.

The term "Financial Obligation" as used in subparagraphs (b)(15) and (b)(16) above means a (i) debt obligation, (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation or (iii) guarantee of (i) or (ii); provided, however, that the term "Financial Obligation" shall not include municipal securities as

to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with the Rule.

(c) Notice of failure of the Town to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

(d) If all or any part of the Rule ceases to be in effect for any reason, then the information required to be provided under this resolution, insofar as the provision of the Rule no longer in effect required the provision of such information, shall no longer be required to be provided.

(e) The chief financial officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of notes prior to their offering. Such chief financial officer is hereby authorized to enter into written contracts or undertakings to implement this resolution and is further authorized to amend such contracts or undertakings as needed to comply with the Rule or upon the advice of Bond Counsel.

(f) In the event that the Town fails to comply with this resolution or the written contract or undertaking, the Town shall not be liable for monetary damages, remedy of the holders or beneficial owners of the notes being hereby specifically limited to specific performance of the covenants contained in this resolution or the written contract or undertaking.

This resolution shall take effect immediately.

ATTEST:

TOWN OF DOVER

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on November 10, 2020 by the following vote: AYES: _____ NAYS: _____ ABSTENTIONS: _____

	A.M. Correa	A.M. Tapia	A.M. Ballesteros	A.M. Rugg	A.M. Cruz	A.M. Valencia	A.M. Quinones	A.M. Wittner	Mayor Blackman
Motion									
Second									
Ayes									
Nays									
Abstentions									

John P. Schmidt
Acting Municipal Clerk



TOWN OF DOVER MAYOR & BOARD OF ALDERMEN

RESOLUTION NO. 259-2020

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER, COUNTY OF MORRIS RE-APPOINTING AN ACTING MUNICIPAL CLERK

WHEREAS, the Town of Dover (the “Town”) appointed an Acting Municipal Clerk pursuant to N.J.S.A. 40A:9-133; and,

WHEREAS, this year has presented many challenges to municipalities including the Town of Dover; and,

WHEREAS, despite the challenges faced the Clerks Office has established and updated new processes for liquor license renewals, sharing of public information and responding to OPRA requests as well as identifying areas of concerns which need to be addressed; and,

WHEREAS, the Acting Municipal Clerk has attended all available certification courses this past year for which he has earned passing grades of 98 or above and is scheduled to sit for his exam in the upcoming year; and,

WHEREAS, the Town of Dover submitted all necessary paperwork in October regarding the appointment of an Acting Municipal Clerk; and

WHEREAS, the Mayor and Board of Aldermen wish to re-appoint John P. Schmidt, who it believes possesses the experience necessary and appropriate to perform the function of Acting Municipal Clerk in the highest professional manner; and

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the Town of Dover, as follows:

1. That the aforesaid recitals be and hereby are incorporated as if set forth at length herein.
2. That John P. Schmidt be and hereby is re-appointed as Acting Municipal Clerk of the Town of Dover for a term commencing on December 14, 2020 and ending on December 13, 2021 subject to all statutory requirements.
3. That John P. Schmidt shall be compensated at the same rate as authorized by Res. 100-2020 at a salary of \$76,666.66 per year prorated on a part time basis of \$38,333.33 per year or other amount that would be approved by any future salary resolutions.
4. That John P. Schmidt shall not be eligible to receive Town health, prescription, dental and other benefits according to the eligibility requirements set forth in those plans but only those allowed in the personnel policy of the Town of Dover and those mandated by law, such as the Defined Contribution Retirement Program.

ATTEST:

TOWN OF DOVER

John P. Schmidt, Acting Municipal Clerk

Carolyn Blackman, Mayor

CERTIFICATION

I, John P. Schmidt, Acting Municipal Clerk of the Town of Dover in the County of Morris, State of New Jersey, do hereby Certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by the Mayor and Board of Aldermen of the Town of Dover at its meeting on December 1, 2020.

John P. Schmidt
Acting Municipal Clerk

DRAFT